

## **Organizational Open Data Policy Discussion Guide**

By: Angela Okune (2019)

**Do any of your funders have their own data sharing policies?**

### **Characterizing Your Data:**

Post-it note activity. One sticky per dataset.

**What data do you sit on (or will you sit on by end of 2019) under these categories [give them time to just write them up].**

**Then, together as a group, talk about how they would categorize their datasets under these categories. Probe.**

- Publicly freely open and available (under different licenses)
- Internally shared and available to be used by outside parties on demand / per request
- Data that is not shared under most/any circumstances

### **Your Archives:**

- Beyond just the materials mentioned above, what documents or records created by your team which result from the work that the org does you think have value to be preserved as evidence or as a source for historical or other research? Probe for how public.

### **Goals and visions**

- Why would you want to share the data mentioned in #1 category? Who would the main audiences/(re)users be?
- Do you imagine there are any members of the public that you would NOT want to have access to this data? Why?
- What do you imagine to be the key issues as it relates to sharing of your data?

**Who do you imagine would handle data sharing requests? The whole team? Tech person? Managing Director? Etc.? What additional work can you imagine data sharing will take? In what ways? Do you have the capacity to handle this? What can you do right now? What do you want to build towards?**

### **Scenarios**

- University PhD researcher wants to affiliate with you for her fieldwork. She goes with you to the field and collects data with you. She wants to use for her own project. What would you want for your org?
  - o Money?
  - o Attribution?
  - o Copy of the data?
  - o Copy of the report?
  - o ...?

- Another research organization wants access to video transcripts that you have. What would you want for your org?
  - o Money?
  - o Attribution?
  - o Copy of the data?
  - o Copy of the report?
  - o ...?
  
- Research fellow wants to reanalyze the data they collected for your org for their master's thesis. OK? What would you want for your org?
  - o Money?
  - o Attribution?
  - o Copy of the data?
  - o Copy of the report?
  - o ...?

**AOB**

Other things to think about:

- Embargo period
- do you want individuals to gain recognition as the author or do you want the org to be cited for reports?

After Fellow collects the data, can they keep a copy or are they supposed to destroy their own versions of it?

Can fellows:

- reuse the data they collected for other purposes outside of your org?

